

SOUTHERN GEORGIA WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

Date: November 13, 2024 @ 11:00 a.m.

MEETING MINUTES

The Southern Georgia WDB and Youth Committee (YC), met on Wednesday, November 13, 2024, at 11:00 AM at the Southern Georgia Regional Commission in Waycross, Georgia. The following were in attendance:

Workforce Development Board					
Name	Position	Attendance		Absence	
Bannamon, Frank	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Bryant, Keith	Chairman (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Cole, Sandra	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Dark, Melissa	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Dixon, Elton	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Ellis, Kevin	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Felder, Katrena	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gainey, Jennifer	Vice-Chairman (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gove, Sarah	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gray, Jonathan	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Griffin, Curtis	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Johnson, Melvin	Parliamentarian (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
McClain, La'Rona	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
McConico, Shannon	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Moore, Christie	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Palmer, William	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Panizzi, Sean	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Tait, Darlene	WDB Member (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Wallace, Leigh	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Williams, Jamon	WDB Member (EC)	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent

Local Chief Elected Officials (LCEO) (X Denotes Attendance)					
Name	Attendance		Name	Attendance	
Baker, Henry	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Bennett, Neal	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Brown, Travis	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Carver, Scott	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Corbett, Stanley	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Crews, Jesse	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Harris, Skipper	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	James, Michael-Angelo	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Johnson, Robert	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Lee, Alex	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
McDaniel, Zinda	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Matheson, Scott	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Paulk, Tony	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Riley, Kaye	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Smith, Julie	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Taylor, Shane	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Taylor, Steve	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual			

Youth Committee <i>(X Denotes Attendance)</i>					
<u>Name</u>	<u>Attendance</u>		<u>Name</u>	<u>Attendance</u>	
Bannamon, Frank	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Copeland, Rev Gerald	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Dixon, Adrienne	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Felder, Katrena	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Gainey, Jennifer	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	McConnico, Shannon	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Peacock, Kelly	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Wallace, Leigh	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual

Staff & Guests <i>(X Denotes Attendance)</i>					
<u>Staff Name</u>	<u>Attendance</u>		<u>Guest Name</u>	<u>Attendance</u>	
Bell, Tasha	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Bacon, Dr. Sharonda	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Cherubini, Nancy	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Glenn, Charmane	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Estep, Evi	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Angela Holder	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Howard, Bonnie	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Leggett, Justin	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Jones, Amy	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Saxon, Kelley	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Lovett, Roberta	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Williams, Kenya	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual

Introduction

This meeting was conducted in a hybrid format, with participants attending both in person at the Southern Georgia Regional Commission Waycross office and virtually via Zoom.

Call to Order and Welcome

Chairman Keith Bryant called the meeting to order and welcomed all in attendance.

Review of Attendance

Chairman Bryant asked Roberta for the review of attendance. Roberta stated that a quorum of the WDB was present.

Approval of the Minutes of the August 21, 2024 WDB Meeting

Chairman Bryant referred members to the meeting minutes of the August, 2024 meetings (copy attached and made a part of these minutes). Chairman Bryant asked if there were any questions or corrections to the minutes. Hearing none, he requested a motion to approve the minutes as presented. Frank Bannamon made a motion to approve with a second from Jonathan Gray. The motion carried.

PY24 Budget and Expenditures Report

Roberta referred the members to the handout "PY24 Budget and Expenditure Report" (copy attached and made a part of these minutes). She stated that these numbers were through September 2024 or 25% of the program year. Roberta stated that the DW enrollments were low because most of those participants were being enrolled in the Quest funding which will expire in September of 2025. At the conclusion of the report, Roberta asked if there were any questions. With no questions, Chairman Bryant called for a motion to approve the report. Jonathan Gray made a motion with a second from Sean Panizzi. The motion carried.

PY23 Annual Performance Report

Bonnie referred the members to the documents showing the PY23 Q4 Performance Report and the Annual Performance Report for Program Year 2023 (copy attached and made a part of these minutes). Bonnie stated that overall, the local area had exceeded performance in all three funding streams. She reviewed individual funding streams explaining that we had met or exceeded all performance measures. Chairman Bryant asked if there were any questions or concerns. With no discussions or questions, Chairman Bryant asked called for a motion to approve the report. Sean Panizzi made a motion, seconded by Jonathan Gray. The motion carried.

PY23 OWD Annual Monitoring

Roberta provided the dates for the TCSG OWD PY23 monitoring. She explained that the annual onsite monitoring would take place the week of April 7 – 11, 2025. Roberta stated she would keep the board updated on the outcome of the monitoring visit.

Eckerd Connects Paxen Contract

Chairman Bryant opened by explaining that an Executive Committee meeting of the WDB was held the previous week to discuss a situation that had arisen with service provider Eckerd Connects Paxen. Chairman Bryant stated that it was the recommendation from the Executive Committee that the contract for PY24 with Eckerd Connects Paxen should be terminated. Chairman Bryant then asked the Board to make a motion to confirm the decision. Jonathan Gray made a motion, which was seconded by Sean Panizzi. The motion carried.

QUEST Grant Update

Roberta provided a brief update on the Quest grant funding. She stated that there had been approximately thirty (30) new enrollments this program year. Based upon enrollments the grant should be expended by September 2025.

Disaster Recovery Grant

Roberta began by expressing condolences for those affected by Hurricane Helene. She stated that the region experienced great damage. Both Roberta and Amy made requests to the State to be included in the Disaster Recovery Grant, which works similar to the QUEST Grant. It will aid those who were affected by Hurricane Helene. She explained that TCSG, OWD has submitted the request to USDOL and would notify us once it was approved.

One Stop Operator Update

Kelley Saxon from In the Door provided an update on the activities of the Comprehensive One Stop in Valdosta. Kelley is the One Stop Operator for the WDB.

Adjourn

Chairman Bryant thanked everyone for attending the meeting and reminded members and guests of the next meeting taking place on February 18, 2025. The meeting was adjourned at approximately 11:45 AM.

Respectfully Submitted,

Nancy James Cherubini

Workforce Development Board Staff
Southern Georgia Regional Commission