

## SOUTHERN GEORGIA WORKFORCE DEVELOPMENT BOARD (WDB) MEETING

Date: February 18, 2025 @ 11:00 a.m.

### MEETING MINUTES

The Southern Georgia WDB and Youth Committee (YC), met on Tuesday, February 18, 2025, at 11:00 AM at the Southern Georgia Regional Commission in Waycross, Georgia. The following were in attendance:

Workforce Development Board					
<u>Name</u>	<u>Position</u>	<u>Attendance</u>		<u>Absence</u>	
Bannamon, Frank	WDB Member (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Bryant, Keith	Chairman (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Cole, Sandra	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Dark, Melissa	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Dixon, Elton	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Ellis, Kevin	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Felder, Katrena	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gainey, Jennifer	Vice-Chairman (EC)	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gove, Sarah	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gray, Jonathan	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Griffin, Curtis	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Johnson, Melvin	Parliamentarian (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
McClain, La'Rona	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
McConico, Shannon	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Moore, Christie	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Palmer, William	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Panizzi, Sean	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Tait, Darlene	WDB Member (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Wallace, Leigh	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Williams, Jamon	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent

Local Chief Elected Officials (LCEO) (X Denotes Attendance)							
<u>Name</u>		<u>Attendance</u>		<u>Name</u>		<u>Attendance</u>	
Baker, Henry		<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Bennett, Neal		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Brown, Travis		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Carver, Scott		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Corbett, Stanley		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Crews, Jesse		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Harris, Skipper		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	James, Michael-Angelo		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Johnson, Robert		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Lee, Alex		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
McDaniel, Zinda		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Matheson, Scott		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Paulk, Tony		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Riley, Kaye		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Smith, Julie		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Taylor, Shane		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Taylor, Steve		<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual				

Youth Committee (X Denotes Attendance)					
Name	Attendance		Name	Attendance	
Bannamon, Frank	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Copeland, Rev Gerald	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Dixon, Adrienne	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Felder, Katrena	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual
Gainey, Jennifer	<input checked="" type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	McConnico, Shannon	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Peacock, Kelly	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Wallace, Leigh	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual

Staff & Guests (X Denotes Attendance)					
Staff Name	Attendance		Guest Name	Attendance	
Bell, Tasha	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Bacon, Dr. Sharonda	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Cherubini, Nancy	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Doggett, Trevecca	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Estep, Evi	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Glenn, Charmane	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Howard, Bonnie	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Hill, Darrell	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Jones, Amy	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Hill, Aida	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Lovett, Roberta	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	Holder, Angela	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Register, Urie	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Howard, Tyra	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
			Jones, Carmen	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
			Saxon, Kelley	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
			Thompson, Kirsten	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
			Walker, Mary	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
			Yeatman, Lori	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual

### **Introduction**

This meeting was conducted in a hybrid format, with participants attending both in person at the Southern Georgia Regional Commission Waycross office and virtually via Zoom.

### **Call to Order and Welcome**

Chairman Keith Bryant called the meeting to order and welcomed all in attendance.

### **Review of Attendance**

Chairman Bryant asked Amy for the review of attendance. Amy stated that a quorum of the WDB was present.

### **Recognition of New Workforce Staff and Guests**

Amy Jones, Business Services Manager introduced Urie Register, Workforce Development Programs Manager to the WDB members. Kelly Peacock, Dean of Adult Education Services, from Wiregrass Georgia Technical College (WGTC) introduced Trevecca Doggett, Kirsten Thompson and Darrell Hill all of who work closely with the WIOA program at WGTC. Amy Jones then introduced Tyra Howard, Rapid Response Coordinator for TCSG.

### **Approval of the Minutes of the November 13, 2024 WDB Meeting**

Chairman Bryant referred members to the meeting minutes of November 13, 2024 (copy attached and made a part of these minutes). Chairman Bryant asked if there were any questions or corrections to the minutes. Hearing none, he requested a motion to approve the minutes as presented. Sean Panizzi made a motion to approve with a second from Jonathan Gray. The motion carried.

### **PY24 Budget and Expenditures Report**

Amy referred the members to the handout "PY24 Budget and Expenditure Report" (copy attached and made a part of these minutes). She stated that these numbers were through December 2024 or 50% of the program year. Amy reviewed the report by funding stream. At the conclusion of the report, Amy asked if there were any questions. With no questions, Chairman Bryant called for a motion to approve the report. Sean Panizzi made a motion with a second from Jonathan Gray. The motion carried.

### **PY23-PY25 MOU and IFA Update**

Amy referred members to the handouts PY23-PY25 MOU and IFA update (copy attached and made a part of these minutes). Amy explained that this update normally takes place by July 1<sup>st</sup> of the program year; however, Roberta had been unable to get updated numbers from the Georgia Department of Labor. Because of this, Roberta is asking that the WDB approved utilization of the prior year's costs and issue the updated IFA. After a brief discussion, Chairman Bryant called for a motion to approve the request. Jonathan Gray made a motion with a second from Sean Panizzi. The motion carried.

### **PY24 Q1 Performance Report**

Bonnie referred the members to the documents showing the PY24 Q1 Performance Report (copy attached and made a part of these minutes). Bonnie explained that this report was very preliminary and only represented the first three (3) months of the program year. After the review, Chairman Bryant asked if there were any questions. With no questions, Chairman Bryant called for a motion to approve the report. A motion was made by Sean Panizzi with a second from Jonathan Gray. The motion carried.

### **Workforce – Other Business**

Amy provided a brief update to the WDB regarding Business Services activities. Amy shared that we currently have a contract with Arglass of Valdosta for One-the-Job Training. Amy reminded all members about the 5<sup>th</sup> Annual Healthcare Summit taking place on Thursday, February 27<sup>th</sup> at the UGA Conference Center in Tifton, GA. She shared that we were still awaiting approval regarding the grant fund to support those affected by Hurricane Helene. TCSG, OWD has re-submitted the request to USDOL to include Temporary Employment.

Kelly Saxon, the One Stop Coordinator from In-the -Door provided the WDB an update on the activities at the One Stop Career Center in Valdosta, GA. She shared details on partner agency meetings as well as other activities she has participated in.

### **Adjourn**

Chairman Bryant thanked everyone for attending the meeting and reminded members and guests of the next meeting taking place on May 14, 2025. The meeting was adjourned at approximately 11:45 AM.

Respectfully Submitted,

*Nancy James Cherubini*

Workforce Development Board Staff  
Southern Georgia Regional Commission