

**Minutes
Policy Committee
September 7, 2016
10:30 AM**

Members Present	Organization
Bill Slaughter	Lowndes Co., Commission Chair
John Gayle	City of Valdosta, Mayor
Lisa Cribb	SGRC, Executive Director
Larry Hanson	Valdosta, City Manager
Tom McQueen	GDOT
Jason Davenport	Lowndes County (proxy for Pritchard)
Justin Devane	Brooks County
Others Present	
Dennis Carter	GDOT
Jamie Cochran	GDOT
Brent Thomas	GDOT
Aries Little	GDOT
William Eustin	GDOT
Corey Hull	SGRC
John Dillard	SGRC

Agenda Item #1 – Call to Order

Mayor Gayle called the meeting to order at 10:31 am.

Agenda Item #2 – Introductions/Roll Call

A. Review of Committee Attendance

Mayor Gayle asked those present to introduce themselves and state their affiliation with the committee.

Agenda Item #3 – Approval of Regular Meeting Minutes

Ms. Cribb noted that the minutes stated that Mr. Slaughter was reappointed, which is incorrect, he was actually elected in the last meeting. Ms. Cribb stated the minutes should reflect this. Mr. Slaughter made a motion to approve the minutes as amended; Mr. DeVane seconded the motion. The vote was unanimous. The motion carried. The minutes were approved as amended.

Agenda Item #4-New Business

A. Participation Plan Adoption – Resolution FY2017-4

Action: Recommendation/ Vote for Approval

Mr. Hull explained the updates that were made to the current Participation Plan. He notified the committee that the Public Participation Plan has gone through its 45 day comment period and that there were no comments made. Mayor Gayle asked for a motion to approve the Public Participation Plan if there were no questions. Ms. Cribb made a motion to approve the Public Participation Plan; Mr. Slaughter seconded the motion. The vote was unanimous. The motion carried.

B. Presentation of Bylaws Amendment (PC)

Action: Discussion Only

Mr. Hull notified the committee that he performed a thorough review of the Policy Committee's Bylaws. He provided the committee with a handout showing the changes. Mr. Hull explained that most of the proposed changes were made in Article III: Organization and Membership. The changes allow for Hahira and Lake Park to have biannual rotating small city mayor positions that would serve for two years. Dasher and Remerton would be added as members to the PC permanently but would only receive a one year rotation. All three of the smaller counties would receive two year appointments. He explained that he removed nonvoting representation, and changed proxy representatives. Mr. Hull also notified the committee that he removed the secretary role entirely from the Bylaws. Mr. Davenport asked about the thought process behind rotating out the smaller cities and adding in Dasher. Mr. Hanson stated that the current structure does not allow for smaller city members to serve as chair because of the short term cycle, neither does the current structure allow continuity of leadership. Mr. Slaughter asked if the changes would add a small city seat. Mr. Hull responded that it would add a seat. Mr. Hull clarified that for the amendments to take place there is a 2/3rd majority vote of the full voting membership to approve that change. Ms. Cribb asked that if the vote goes through in December, will Mr. DaVane be booted out because elected officials can only be representatives for other elected officials and staff can only represent other staff. Mr. Hull responded that this is correct but it can also be up for discussion.

C. Presentation of Draft Scope of Work for Valdosta Traffic Signal Study

Action: Discussion Only

Mr. Hull explained that the city of Valdosta has submitted comments on the RFQ. Mr. Hull notified the committee that he has updated the list of intersections and added the city's request for fiber optic mapping. Mr. Hull stated that the RFP and RFQ is not being approved right now because guidance from the FHWA has directed that we present in draft format the proposals and qualifications twice to the Technical and Policy committees. The application is being sent in but the Ga. Association of MPO's has not reviewed the project yet. Mr. Hull explained to the committee that they can have a called meeting in October to move the process a little more quickly, if we are awarded the funding. Mr. Davenport shared a map with the committee of traffic signals in the county that displayed jurisdiction for reference. Mr. Gayle confirmed that the committee should know by September 26, 2016 whether or not they have received the award to perform the study.

D. Transit Presentation (PC)

Discussion Only

Mr. Hull introduced Ms. Cochran, the new Transit Program Manager for GDOT. Ms. Cochran presented on Public Transit Opportunities for Georgia. Ms. Cochran also explained the Capital Cost of Contracting. A discussion ensued after the presentation.

Agenda Item #5 – Staff Update

A. Valdosta Pilot Shuttle Program

Mr. Dillard handed out a summary of data for the Pilot Shuttle Program from October to June 30, 2016. Mr. Dillard explained that during the operation of the two routes, ridership was trending upwards. He continued by explaining the drop in ridership due to reduction in funding. Mr. Dillard explained that roughly 50% of the thousand riders who ride are making two or three trips on the shuttle. Mr. Dillard explained that he will begin to break the numbers down even more to try and calculate cost estimates. Mr. Dillard notified the committee that the Pilot Shuttle Program has won two national awards and that the Pilot Shuttle Program will continue through December 31, 2016. Mr. Gayle asked if the route would remain the same. Mr. Dillard responded that it would. Mr. Davenport asked Mr. Dillard to explain what a unique rider is. Mr. Dillard explained that a unique rider is one true individual not someone who is making multiple trips per day.

B. TIP Project Updates

Mr. Hull explained that all the projects are moving forward, there were no major updates and the TIP update will be emailed to the committee.

C. GAMPO Update

Mr. Hull notified the committee that the Ga. Association of MPO's will be meeting on September 26, 2016 to review grant applications. He also notified the committee that the GAMPO conference will be held in Albany in October. Mr. Hull notified the committee that they are welcome to attend if they would like.

Agenda Item #6 – Privilege of the Floor/Public Comment

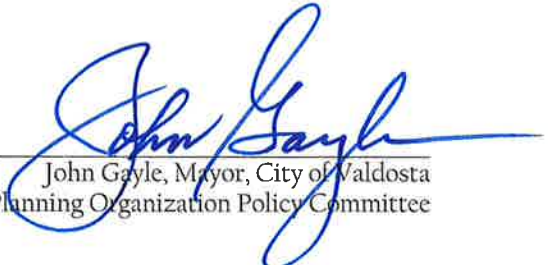
Mr. Davenport thanked the GDOT representatives for coming to the meeting.

Agenda Item #7 - Next Meeting Date and Time

Wednesday, December 7, 2016; 10:30 am at SGRC office.

Agenda Item #8 – Adjournment

Mr. Slaughter made a motion to adjourn. The vote was unanimous; the meeting was adjourned.



John Gayle, Mayor, City of Valdosta

Chair, Valdosta-Lowndes Metropolitan Planning Organization Policy Committee