

**Minutes
Citizens Advisory Committee
September 6, 2016
3:00 PM**

Members Present	Organization
Steve Barnes	Leadership Lowndes
Bill Branham	Valdosta
Carroll Griffin	City of Remerton
James Parker	Valdosta
Harriet Crum	Hahira
Ray Sable	VSU
Keith Sandlin	City of Lake Park
Debbie Hobdy	MIDS Transport
Col. Clarence Parker	VL Airport Authority
Dr. Richard Saeger	City of Valdosta
Bob Wilbers	Lake Park
Myrna Ballard	VLC Chamber of Commerce
Ronald Skrine	Lowndes
Others Present	
Corey Hull	SGRC
John Dillard	SGRC
Ryne Nimmo	SGRC

Agenda Item #1 – Call to Order

Mr. Griffin called the meeting to order at 3:00 pm.

Agenda Item #2 – Introductions/Roll Call

Mr. Griffin asked those present to introduce themselves and state their affiliation with the committee.

Agenda Item #3 – Approval of Regular Meeting Minutes

Mr. Griffin pointed out that the FY2017 CAC Membership roster is incorrect. Mr. Sable is no longer the secretary of the CAC so it needs to be updated. Mr. Branham made a motion that the minutes be approved with the noted correction; Mr. Sable seconded the motion. The vote was unanimous; the motion carried.

Agenda Item #4– New Business

A. Participation Plan Adoption – Resolution FY2017-4

Action: Recommendation/ Vote for Approval

Mr. Hull explained that the Participation Plan is a federally required document used to guide participation efforts of the MPO. The PP has been through a 45 day public comment period. The Federal Hwy Administration found some areas that could be improved upon. There have been several sections added to the document based on the research and input from Jesse Lane, a Masters Student at VSU. Mr. Wilbers made a motion to recommend the PP be adopted; Mr. Saeger seconded the motion. The vote was unanimous; the motion carried.

B. Presentation of Bylaws Amendment (PC)

Action: Discussion Only

Mr. Hull explained that the PC committee would be reviewing their bylaws to make a few changes. He let the committee know that if they wanted to review their bylaws that they can. He also notified the committee that there will be a presentation by GDOT about transit planning, funding options and that they can attend the PC meeting to hear the presentation if they would like.

C. Presentation of Draft Scope of Work for Valdosta Traffic Signal Study

Action: Discussion Only

Mr. Hull reminded the committee that Valdosta wanted to have a traffic study done that would help with the flow of traffic. The scope of work has to be presented twice before we can send it out. We should be able to present this item one more time in December and it will be let from there. We may have a called meeting sometime in October. They also asked to look at the city's fiber optic infrastructure that connects all of the traffic signals, I have forgot to include in this scope of work but it will be available. Ms. Ballard asked if the MPO will be applying for GDOT funds. Mr. Hull responded that the amount is 200,000 and that we will be competing for federal funds. Mr. Griffin asked how much competition is there. Mr. Hull explained that he expected five or six proposals. Mr. Branham asked can the fiber optic system be used for other purposes than traffic. Mr Hull responded that it can be used for other things. Mr. Parker asked if there were 35 Or 38 signals in the city. Mr. Hull stated that there are 38 noted in the draft scope of work but there are over 125 traffic signals in the city so this is a small portion that is being studied.

D. Transit Presentation (PC)

Discussion Only

Does not apply to CAC

Agenda Item #5 – Staff Update

A. Valdosta Pilot Shuttle Program

Mr. Dillard handed out a summary of data for Pilot Shuttle Program from October to June 30, 2016. He explained that the graphs showed avg. daily ridership. The combined daily totals show that the number of riders are increasing. The July calendar shows the single shuttle route and changed tracking methods due to decrease in funding. Mr. Dillard explained that there was a slight decrease in ridership but that can be attributed to the loss of two stops that were very popular, ELead and Wiregrass Technical College. Mr. Dillard continued, we have identified 1,048 unique riders, we also have 17 VSU students that use the service. The shuttle service has won two national awards and we are excited about that. Also, the shuttle has been extended through December 31, 2016. Ms. Ballard asked how much ridership does it take to sustain the system. Mr. Hull stated that we have two opinions on that, one that we are doing well compared to other cities our size, and another that says the ridership is low, but it is still a good number based on lack of advertisement. Mr. Parker stated that he is really encouraged by the graph stats. Mr. Hull stated that an official from CTAA was here to discuss transit system funding. Mr. Branham asked what percentage of riders is necessary to be successful. Mr. Hull stated that we do not have an answer for that question but we could maybe pull information from cities the size of Valdosta and provide a snapshot of their numbers. Mr. Parker asked do we consider the return on investment for our streets, and that we should look at transportation as a whole.

B. TIP Project Updates

Mr. Hull stated that everything is still moving forward and an update would be emailed.

C. GAMPO Update

Mr. Hull explained that Albany will be hosting the GAMPO conference this year and if any member is interested in attending to let him know. Mr. Hull also notified the committee that the Ga. Association of MPO's will also be meeting in September because they voted to become an incorporated entity.

Agenda Item #6 – Privilege of the Floor/Public Comment

Mr. Branham asked about a transit system that makes rounds to/from the airport. Mr. Hull stated that it is not in the proposed plan. Mr. Branham asked about Uber. Mr. Hull stated that it was in the traffic study recommendations as a possibility. Ms. Ballard stated that Uber is needed for airmen based on a meeting with Major Wengert.

Agenda Item #7 - Next Meeting Date and Time

Tuesday, December 6, 2016; 3:00 pm at SGRC office

Agenda Item #9 – Adjournment

Mr. Griffin adjourned meeting by acclamation. Meeting was adjourned at 3:43 pm.