

**SOUTHERN GEORGIA
WORKFORCE DEVELOPMENT BOARD (WDB)
MEETING
October 9, 2019**

MINUTES

The Southern Georgia WDB met on Wednesday, October 10, 2019, at 11 a.m. at the Southern Georgia Regional Commission in Waycross, Georgia.

<u>WDB Members (X denotes attendance)</u>			
<input checked="" type="checkbox"/> Myrna Ballard (EC)	<input checked="" type="checkbox"/> Frank Bannamon	<input checked="" type="checkbox"/> Chris Beckham	<input type="checkbox"/> Andy Brannen (EC)
<input checked="" type="checkbox"/> Keith Bryant (EC)	<input type="checkbox"/> Grady Burrell	<input checked="" type="checkbox"/> Tom Clarke	<input type="checkbox"/> Elton Dixon
<input type="checkbox"/> Myrtice Edwards	<input type="checkbox"/> Kevin Ellis	<input checked="" type="checkbox"/> Katrena Felder	<input checked="" type="checkbox"/> Jennifer Gillard
<input type="checkbox"/> Jim Glass	<input checked="" type="checkbox"/> Amanda Goodman	<input type="checkbox"/> Curtis Griffin	<input type="checkbox"/> Greg Hendley
<input type="checkbox"/> Melvin Johnson	<input type="checkbox"/> Ben Lott	<input checked="" type="checkbox"/> Shannon McConico	<input type="checkbox"/> Sean Panizzi
<input checked="" type="checkbox"/> Jennifer Rowland (EC)	<input checked="" type="checkbox"/> Traci Steed	<input checked="" type="checkbox"/> Darlene Tait (EC)	<input checked="" type="checkbox"/> Jamon William
<input type="checkbox"/> Lowell Williamson (EC)			
<u>Youth Committee (X denotes attendance)</u>			
<input checked="" type="checkbox"/> Frank Bannamon	<input type="checkbox"/> Rev. Gerald Copeland	<input type="checkbox"/> Adrienne Dixon	<input checked="" type="checkbox"/> Jerry Griffin
<input checked="" type="checkbox"/> April McDuffie	<input type="checkbox"/> Kelly Peacock	<input checked="" type="checkbox"/> Traci Steed	<input type="checkbox"/> Lowell Williamson
<u>Chief Local Elected Officials (X denotes attendance)</u>			
<input checked="" type="checkbox"/> Henry Baker	<input type="checkbox"/> Nick Denham	<input type="checkbox"/> Nancy Dennard	<input type="checkbox"/> James Everett
<input type="checkbox"/> John Gayle	<input type="checkbox"/> Skipper Harris	<input type="checkbox"/> Robert Johnson	<input type="checkbox"/> John Knox
<input checked="" type="checkbox"/> Alex Lee	<input checked="" type="checkbox"/> Peggy Murphy	<input type="checkbox"/> Jim Puckett	<input type="checkbox"/> Michael Richbourg
<input type="checkbox"/> Kaye Riley	<input type="checkbox"/> Julie Smith	<input type="checkbox"/> Joey Whitley	
<u>Staff Members (X denotes attendance)</u>			
<input type="checkbox"/> Amy Jones	<input type="checkbox"/> Lisa Cribb	<input type="checkbox"/> Cathy Daniels	<input checked="" type="checkbox"/> Evi Estep
<input checked="" type="checkbox"/> Cheri Hart	<input checked="" type="checkbox"/> Antrena Holloman	<input checked="" type="checkbox"/> Bonnie Howard	<input checked="" type="checkbox"/> Felices King
<input checked="" type="checkbox"/> Roberta Lovett	<input type="checkbox"/> Chris Strom		
<u>Guests</u>			
Pete Snell	Shameca Robinson	Justin Leggett	Robin Cone

Call to Order and Welcome Chair Myrna Ballard called the meeting to order and welcomed all in attendance.

Review of Attendance, Recognition of Members & Guests: Myrna announced that a quorum of the Workforce Development Board was present. Chair Ballard requested attendees to introduce themselves.

Approval of Minutes of August 14, 2019 Meetings: Chair Ballard called for a vote to approve the minutes of the August 14, 2019 WDB meeting. Jennifer Rowland made a motion to approve with a second from Traci Steed. The motion carried

PY19 Financial Budget and Expenditures Report: Roberta Lovett referred members to the handout titled "Program Year 2019 Expenditures thru August 2019" (copy attached and made a part of these minutes). Roberta reviewed the report with the full board. Chair Ballard opened the floor for questions. With no questions, Shannon McConico made a motion to accept the budget and expenditure report with a second from Darlene Tait. The motion carried.

Grant Closeout PY18: Roberta referred members to the PowerPoint slide titled "Grant Closeout Report PY18." Roberta stated that this is the closeout for all grants that expired on June 30, 2019. She stated that \$11,597 was returned to the state from the DW funding stream. In addition, \$42,717 was returned from the Literacy to Work Grant and \$81,212 was returned from HDCI Round I. Roberta stated that the area did receive grant funding for HDCI Round II. After a brief discussion, Chair Ballard called for a motion to approve the PY18 Grant Closeout. Tom Clarke made a motion with a second from Traci Steed. The motion carried.

PY2018 Grant Closeout			
Adult			
Grant Award	Awarded	Expended	Percentage
11-17-17-11-018	\$145,418	\$145,418	100%
11-17-18-11-018	\$965,802	\$965,802	100%
36-17-18-11-018	\$1,054,786	\$1,054,786	100%
Dislocated Worker			
Grant Award	Awarded	Expended	Percentage
31-17-17-11-018	\$205,503	\$205,503	100%
31-17-18-11-018	\$29,049	\$17,452	60%**
**Returned \$11,597			
Youth			
Grant Award	Awarded	Expended	Percentage
15-17-17-11-018	\$1,230,212	\$1,230,212	100%
R15-17-17-11-018	\$140,688	\$140,688	100%
OSY-16-16-11-018	\$170,000	\$170,000	100%
Other			
Grant Award	Awarded	Expended	Percentage
LTW-15-16-11-018	\$352,928	\$310,211	88%
**Returned \$42,717			
HDCI-16-17-11-018	\$250,000	\$168,788	68%
**Returned \$81,212			

Additional Funds Request: Roberta referred the members to the PowerPoint slide titled "Additional Funds Request" (AFR). Roberta stated that a request was submitted for an additional \$150,000 in Adult Funds and \$150,000 in Youth Funds. Both requests have been approved. Grant awards will be for one year only and will expire June 30, 2020. Chair Ballard called for a motion to approve the additional fund requests. Chris Beckham made a motion with a second from Amanda Goodman. The motion carried.

Performance Update PY18 Final: Bonnie Howard referred the board to two handouts: (1) "PY18 Performance Outcomes" and (2) "Performance by LWDA" (copies attached and made a part of these minutes). Bonnie presented an overview to the WDB of the final performance measures for PY18. The local area met or exceeded all performance measures. Chair Ballard opened the floor for discussion. After discussion, Frank Bannamon made a motion to approve with a second from Tom Clarke. The motion carried.

Ranking: Roberta presented an overview of the “Performance by LWDA”. As requested at the last meeting, WDB Chair Ballard asked to see how our local area compares to others in the state. Roberta showed the WDB comparisons on grant allocations as well as provided a ranking pulled from Future Works on each individual performance measure.

Performance Measure	Ranking
Adult Q2 Employment Rate	5/19
Adult Q4 Employment Rate	2/19
Adult Credential Attainment	5/19
DW Q2 Employment Rate	6/19
DW Q4 Employment Rate	10/19
DW Credential Attainment	4/19
Youth Q2 Employment Rate	3/19
Youth Q4 Employment Rate	4/19
Youth Credential Attainment	6/19

Region 11 Healthcare Partnership Summit: Cheri Hart gave an update on the upcoming Region 11 Healthcare Partnership Summit to be held on November 5, 2019 at the UGA Conference Center in Tifton. She provided a flyer (copy attached and made a part of these minutes) and encouraged all members to attend if possible.

Workforce Development – Other Business: Roberta highlighted the following upcoming events:

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|---|--------------------------------------|
| Georgia Workforce Leadership Association Meeting | October 24-25, 2019 Macon |
| SETA Board Planning Meeting – Destin | November 1-3, 2019 Destin, FL |
| Georgia Association of Regional Commission Conference | November 6-8, 2019 St. Simons Island |
| WorkSource Georgia Academy Annual Conference | November 12-13, 2019 Jekyll Island |
| State Workforce Development Board | November 14, 2019 Jekyll Island |

Adjourn: Chair Ballard adjourned the meeting at approximately 12:00 p.m.

Respectfully Submitted,

Felices King

Felices King
 Workforce Development Board Staff
 Southern Georgia Regional Commission