

**SOUTHERN GEORGIA  
WORKFORCE DEVELOPMENT BOARD (WDB)  
MEETING  
January 22, 2020**

**MINUTES**

The Southern Georgia WDB met on Wednesday, January 22, 2020, at 11 a.m. at the Southern Georgia Regional Commission in Waycross, Georgia.

<b><u>WDB Members (X denotes attendance)</u></b>			
<input checked="" type="checkbox"/> Myrna Ballard (EC)	<input checked="" type="checkbox"/> Frank Bannamon	<input type="checkbox"/> Chris Beckham	<input type="checkbox"/> Andy Brannen (EC)
<input type="checkbox"/> Keith Bryant (EC)	<input type="checkbox"/> Grady Burrell	<input type="checkbox"/> Tom Clarke	<input checked="" type="checkbox"/> Elton Dixon
<input checked="" type="checkbox"/> Myrtice Edwards	<input type="checkbox"/> Kevin Ellis	<input checked="" type="checkbox"/> Katrena Felder	<input type="checkbox"/> Jennifer Gillard
<input type="checkbox"/> Jim Glass	<input type="checkbox"/> Amanda Goodman	<input type="checkbox"/> Curtis Griffin	<input type="checkbox"/> Greg Hendley
<input type="checkbox"/> Melvin Johnson	<input type="checkbox"/> Ben Lott	<input checked="" type="checkbox"/> Shannon McConico	<input checked="" type="checkbox"/> Sean Panizzi
<input checked="" type="checkbox"/> Jennifer Rowland (EC)	<input checked="" type="checkbox"/> Traci Steed	<input type="checkbox"/> Darlene Tait (EC)	<input type="checkbox"/> Jamon William
<input checked="" type="checkbox"/> Lowell Williamson (EC)			
<b><u>Youth Committee (X denotes attendance)</u></b>			
<input checked="" type="checkbox"/> Frank Bannamon	<input type="checkbox"/> Rev. Gerald Copeland	<input checked="" type="checkbox"/> Adrienne Dixon	<input type="checkbox"/> Jerry Griffin
<input type="checkbox"/> April McDuffie	<input checked="" type="checkbox"/> Kelly Peacock	<input checked="" type="checkbox"/> Traci Steed	<input type="checkbox"/> Lowell Williamson
<b><u>Chief Local Elected Officials (X denotes attendance)</u></b>			
<input checked="" type="checkbox"/> Henry Baker	<input type="checkbox"/> Nick Denham	<input type="checkbox"/> Nancy Dennard	<input type="checkbox"/> James Everett
<input type="checkbox"/> Skipper Harris	<input type="checkbox"/> Robert Johnson	<input type="checkbox"/> Alex Lee	<input type="checkbox"/> Jim Puckett
<input type="checkbox"/> Kaye Riley	<input type="checkbox"/> Julie Smith	<input type="checkbox"/> Joey Whitley	
<b><u>Staff Members (X denotes attendance)</u></b>			
<input checked="" type="checkbox"/> Cheri Hart	<input checked="" type="checkbox"/> Bonnie Howard	<input checked="" type="checkbox"/> Felices King	<input checked="" type="checkbox"/> Cathy Daniels
<input checked="" type="checkbox"/> Roberta Lovett	<input type="checkbox"/> Chris Strom	<input checked="" type="checkbox"/> Amy Jones	<input checked="" type="checkbox"/> Savannah McClellan
<input checked="" type="checkbox"/> Evi Ester			
<b><u>Guest</u></b>			
Charmane Glenn	Keisha Phillips	Justin Legett	Melissa Burtle
Kelly Peacock	Eva Byrd	Tony McKenzie	Dan Walker

**Call to Order and Welcome** Chair Myrna Ballard called the meeting to order and welcomed all in attendance.

**Review of Attendance, Recognition of Members & Guests:** Myrna announced that a quorum of the Workforce Development Board was not present. Myrna stated that we would proceed with the meeting; however, we would not vote on any items.

Chair Ballard introduced new WDB members Elton Dixon and Sean Panizzi. She also introduced new Youth Committee member Adrienne Dixon. Chair Ballard then requested attendees to introduce themselves.

**Region 11 Sector Strategy Update:** Amy Jones presented an update on our Sector Strategy initiative. Amy included a brief history for our new WDB members. Amy stated that things are progressing well and the committees are focusing on marketing as well as working closer with secondary and post-secondary education to identify missing programs.

**PY19 Financial Budget and Expenditures Report:** Roberta Lovett referred members to the handout titled "Program Year 2019 Expenditures – As of November 2019" (copy attached and made a part of these minutes). Roberta reviewed the report with the full board. She highlighted that the available funds included \$150,000 in additional youth and \$150,000 in additional adult money. The additional funding came from the request (AFR) that was submitted earlier in the program year. She stated those funds would expire on June 30, 2020. Chair Ballard asked if there were any questions from the member. With no questions Chair Ballard move to the next agenda item.

**Performance Update PY19 Q1:** Bonnie Howard referred the board to the handout titled "PY19 1<sup>st</sup> Quarter Performance (copy attached and made a part of these minutes). Bonnie reviewed the handout and stated that thru Q1 we are currently meeting all but one of our measures (not meeting DW Credential Rate). She stated that this is only thru the first quarter and anticipates those numbers coming up. Chair Ballard opened the floor for questions. Myrtice Edwards inquired about the Measurable Skills Gain and when we would see that measure. Roberta stated that for PY20 that measure would be in effect. Chair Ballard moved to the next agenda item.

**Request for Proposal- One Stop Operator & One Stop Certification Criteria:** Roberta explained that she would need WDB approval to move forward with the One-Stop Operator request for proposal as well as the updated One Stop Certification Criteria. Because we did not have a quorum Roberta stated she would call an Executive Committee meeting and present these items to them.

**Workforce Development – Other Business:** Roberta briefly updated those present on upcoming events. These included the WIOA Intake and Eligibility Standardization visit, the Georgia Workforce Leadership Association meeting and the SETA Spring Conference.

**Adjourn:** Chair Ballard adjourned the meeting at approximately 12:00 p.m.

Respectfully Submitted,

*Felices King*

Felices King  
Workforce Development Board Staff  
Southern Georgia Regional Commission