



**SOUTHERN GEORGIA EXECUTIVE COMMITTEE OF THE  
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING  
April 17, 2020**

**MINUTES**

The Southern Georgia Executive Committee of the WDB, met on Friday, April 17, 2020 at 10:30am via Conference Call.

**Executive Committee Members (X denotes attendance)**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Myrna Ballard     | <input checked="" type="checkbox"/> Keith Bryant     | <input checked="" type="checkbox"/> Melvin Johnson |
| <input checked="" type="checkbox"/> April McDuffie    | <input checked="" type="checkbox"/> Jennifer Rowland | <input checked="" type="checkbox"/> Darlene Tait   |
| <input checked="" type="checkbox"/> Lowell Williamson |  |  |

**Staff Members (X denotes attendance)**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Cathy Daniels                 | <input type="checkbox"/> Cheri Hart       | <input type="checkbox"/> Bonnie Howard             |
| <input type="checkbox"/> Amy Jones                     | <input type="checkbox"/> Felices King     | <input checked="" type="checkbox"/> Roberta Lovett |
| <input checked="" type="checkbox"/> Savannah McClellan | <input type="checkbox"/> Kearington Moore |  |

**Guests Present**

None

**Call to Order and Welcome**

Chair Ballard called the meeting to order and welcomed all in attendance.

**Review of Attendance**

Roberta Lovett conducted roll call. After roll call, Chair Ballard announced that a quorum of the Executive Committee of the Workforce Development Board (WDB) was established.

**Disaster Policy**

Chair Ballard called on Roberta to review the "State of Emergency/Disaster Policy" (copy attached and made a part of these minutes). Roberta reminded the Executive Committee that this policy had been sent out via email prior to the call. Roberta gave a brief overview of the policy which provides guidelines on how and what supportive service payments would be allowable while participants were virtually attending due to the COVID-19 pandemic. At the conclusion of the review, Roberta asked for any questions. Jennifer Rowland asked for clarification on what period the policy would be effective. Roberta explained that it was a temporary policy with an expiration at the end of the summer semester. Chair Ballard asked for any other questions. With no additional questions, Chair Ballard called for a motion. April McDuffie made a motion with a second from Lowell Williamson. The motion carried.

**Adjourn**

Chair Ballard adjourned the meeting at approximately 10:45am.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Felices King', with a large, stylized flourish extending to the right.

Felices King  
Workforce Development Board Staff  
Southern Georgia Regional Commission