



Join Our Team at the Southern Georgia Regional Commission!

The SGRC Workforce Development Division is seeking a detail-oriented, motivated, and service-driven Program Assistant to help support our efforts in connecting Southern Georgia residents to education, training, and employment opportunities. This full-time position plays a key behind-the-scenes role in ensuring our programs run smoothly—from reviewing training applications and managing participant data to supporting program staff with reports, meetings, and communications.

What We Offer:

- Meaningful work that supports community growth
- A collaborative, professional environment
- Opportunities to learn and grow in the workforce development field
- Competitive benefits and work-life balance

If you're passionate about making a difference, thrive in an organized environment, and enjoy helping people succeed, we want to hear from you!

Apply today and help us build a stronger Southern Georgia—one career at a time.

Location: Waycross, GA

To apply, please submit your application, resume, and cover letter to jlbenett@sgrc.us.

The SGRC is an Equal Opportunity Employer.